



Texas Chapter of APWA Public Workshop

www.txpaworkshop.net | FEBRUARY 6-8, 2023 | Georgetown, TX | #TXAPWA



REGISTRATION FORM—PAGE 3 OF 3

D CODE OF CONDUCT / WAIVER

THIS REGISTRATION FORM IS GOOD ONLY UNTIL FEBRUARY 3, 2023. No registration forms will be accepted after February 3, 2023. After that date, registrations will be accepted on-site only. On-site registration will begin Monday, February 6, 2023. Please note: No government vouchers or purchase orders will be accepted on-site. This form must be completed and returned with full payment before your registration can be processed. Please complete a separate registration form for each TX-APWA participant.

CANCELLATIONS: If your plans change and you cannot attend the program, a colleague can attend in your place – just send us an email at Anna@TxPublicWorks.com. Cancellations and requests for refunds must be in writing. A full refund, less a \$50 USD administration fee, will be made if written notice is postmarked by January 24, 2023. Sorry, no refunds on registration fees or tickets will be issued after January 24, 2023, or in cases where the registration fees total less than \$50. All payments will be forfeited if registration is canceled after January 24, 2023. No refunds will be granted for “no-shows.” Non-attendance does not excuse the participant’s financial obligation to pay the registration fees due to APWA. Accounts left unpaid for more than 90 days may be subject to further collection efforts. The participant will be responsible for any costs or expenses associated with collections including collection agency fees. Approved refunds will be processed within 30 days after TX-APWA Public Workshop. Please send your cancellation and/or refund request to Anna@TxPublicWorks.com. In the event TX-APWA must cancel Public Workshop, or an event that is part of the conference, due to unforeseen circumstances, APWA will refund the cost of registration or specific event only. However, APWA does not assume responsibility for any additional costs, charges, or expenses; to include, charges made for travel and lodging.

PHOTO AND VIDEO RELEASE: I grant to APWA the right to take photographs or video of me in connection with the TX-APWA. I authorize APWA, its assigns and transferees to copyright, use and publish the same in print or electronically. I agree that APWA may use or reproduce such photographs with or without my name or biography and for any lawful purpose, including APWA educational, news or promotional material, whether in print, electronic or other media, including the APWA website.

SPECIAL NEEDS: If you need special services or equipment, pursuant to the Americans with Disabilities Act (ADA), please contact Anna Flores 361-241-4535 or Anna@TxPublicWorks.com.

CONFERENCE CODE OF CONDUCT: APWA is dedicated to providing a secure, pleasant and harassment free environment for participants in all our events and conferences. All Attendees, Presenters and Exhibitors are required to comply with this Code of Conduct and to cooperate with APWA and event/conference staff in implementing and enforcing compliance with this Code. Attendees, Presenters and Exhibitors at APWA events are expected to conduct themselves at all times in a courteous, professional and respectful manner, and to refrain from language and behavior that might bring discredit upon themselves, their companies or agencies or APWA. Prohibited conduct includes, but is not limited to, actions disrupting the businesslike atmosphere of a conference, harassment of any kind, discrimination, inappropriate language, failure to comply with all local, state, and federal laws, activities that endanger self or others, and failure to comply with instructions of convention/ APWA staff. Harassment includes the use of abusive, offensive, or degrading language or visual images, intimidation, stalking, bullying behavior, harassing photography or recording, inappropriate physical contact, sexual imagery and unwelcome sexual advances or request for sexual favors. Attendees, Presenters and Vendors who do not comply with this code of conduct at any event will be subject to discipline ranging from removal from the event with no refund to being barred from attending future APWA sponsored or co-sponsored events.

WHAT TO DO IF YOU WITNESS OR ARE THE SUBJECT OF UNACCEPTABLE BEHAVIOR: If you have any concerns or wish to report violations of this Code of Conduct, please contact a

member of the Conference Staff immediately. You may also report concerns by calling Anna Flores 361-241-4535 or Anna@TxPublicWorks.com.

ADULT/WAIVER RELEASE: IN CONSIDERATION OF being allowed to participate in any way in the TX-APWA Public Workshop, the undersigned acknowledges, appreciates and agrees that: 1. There is risk of injury from the activities involved in this Event, including the potential for permanent paralysis and death, and while particular rules, equipment, and personal discipline may reduce this risk, the risk of injury does exist; and 2. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE APWA OR OTHERS and assume full responsibility for participation and any damage arising out of my participation in the Event; 3. I expressly relieve the APWA from any duty of care, which is or may be owed to me as a result of my participation in the event; and 4. I willingly agree to comply with the stated and customary terms and conditions for participation. If, however, I observe any unusual significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest official immediately; and 5. I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS the American Public Works Association, its officers, officials, agents, employees, directors, affiliates, partners, successors, predecessors, assigns, and any other person(s) acting on its behalf as well as all other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners, lessors of premises used to conduct the event, and their officers, officials, agents, employees, directors, affiliates, partners, successors, predecessors, assigns, and any other person acting on their behalf (Releasees), with respect to any and all injury, disability, death or loss or damage to personal property caused by participation in the Event, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS, INCLUDING THE RIGHT TO ASSERT A CLAIM OF NEGLIGENCE AGAINST RELEASEES RELATING TO PARTICIPATION IN THE EVENT, BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

Signature Date

SATISFACTION GUARANTEED! As a registered attendee, the planning committee at TX-APWA is designed to meet or exceed your educational and professional development expectations. If it doesn't, contact Anna Flores at 361-241-4535 or Anna@TxPublicWorks.com, and help us understand where we went wrong, and we'll set things right with you. Guaranteed!